

FRESNO COUNTY FIRE PROTECTION DISTRICT

Board of Directors – Regular Meeting

January 17 – 6:00 p.m.

Sanger Headquarters

210 S. Academy Avenue

Sanger, California

MINUTES

MEMBERS PRESENT: Guice, Del Testa, Richter, Arabian, Julian, Chavez
MEMBERS ABSENT: Del Puppo
CAL FIRE: Johnson, Chrisman, Hermosillo, Hail, Hernandez, Bowman,
Wittwer, Christopherson
LEGAL COUNSEL: Ross
GUESTS: Joe Mastro

ROLL CALL

Director Guice requested a roll call from the Clerk of the Board. There were six (6) members present and one (1) member, Del Puppo, absent.

PLEDGE OF ALLEGIANCE

Director Guice called the meeting to order at 6:00 pm and Director Del Testa opened with the Pledge of Allegiance.

INTRODUCTIONS/PRESENTATIONS

None.

CHANGES/CONFIRMATION OF AGENDA

Chief Johnson requested the Agenda Item 13 be moved up to the first item after the Consent Agenda so that Mr. Mastro could present the Audit.

Agenda Item 1 - PUBLIC COMMENTARY

None.

CONSENT AGENDA (Items 2-8)

UPON MOTION BY DIRECTOR ARABIAN, SECOND BY DIRECTOR DEL TESTA CARRIED BY UNANIMOUS VOTE, TO APPROVE CONSENT AGENDA ITEMS NUMBERS 2 THROUGH 8.

No Public Comment.

OLD BUSINESS

Agenda Item 9 – Capital Facilities Projects

DC Chrisman gave a recap of Station projects. Parking Garage is scheduled on January 31st to have the security system installed and move forward to get fire protection monitoring system installed. Once everything is installed it will be ready for Inspector Brown to do inspection and finalize project. Station 85 landscape project was included in amended budget. Station 94 fencing and the painting of woodwork was also included in the amended budget. The Station 71 projects was also included in the amended budget to fix eaves and paint work.

No Public Comment.

Agenda Item 10 – Update on Mobile Equipment Projects

DC Chrisman spoke about the District receiving reimbursement in the amount of \$130,000 from the County of Fresno for the Community Development Block grant, the District was awarded for the refurbishment of water tender 90. Anticipate the chassis to be delivered next week. DC Chrisman stated that the HME Chassis purchase and associated engine refurbish project has been suspended as the District is moving in another direction in regard to the Type 3 engines.

No Public Comment.

Agenda Item 11 – Board Officer Nominations

Director Guice opened the floor up for the Board Officer Nominations. Previous nominations were Frank Del Testa for Secretary, Dan Guice for Vice President and Michael Del Puppo for President. The floor was then closed and motions to vote on nominees were conducted.

UPON MOTION BY DIRECTOR CHAVEZ, SECOND BY DIRECTOR RICHTER AND CARRIED, TO APPROVE THE ELECTION OF DIRECTOR DEL TESTA AS BOARD SECRETARY.

UPON MOTION BY DIRECTOR CHAVEZ, SECOND BY DIRECTOR RICHTER AND CARRIED, TO APPROVE THE ELECTION OF DIRECTOR GUICE AS BOARD VICE PRESIDENT.

UPON MOTION BY DIRECTOR CHAVEZ, SECOND BY DIRECTOR RICHTER AND CARRIED, TO APPROVE THE ELECTION OF DIRECTOR DEL PUPPO AS BOARD PRESIDENT.

AYES 6 Guice, Del Testa, Arabian, Chavez, Julian, Richter
NOES 0
ABSENT 1 Del Puppo
ABSTAIN 0

No Public Comment.

Agenda Item 12 – Update on CFD

Chief Johnson stated that there was nothing new to report.

No Public Comment.

NEW BUSINESS

Agenda Item 13 – Audit Report for FY 16/17

DC Chrisman announced the Audit for FY 16/17 had been completed by Joe Mastro & Stephen Huerta. DC Chrisman then opened the floor to the Auditor Joe Mastro to present the Annual Audit Report. Auditor Joe Mastro presented the audit that was conducted for FY 2016-2017. Mr. Mastro pointed out that on pages 1-2 was his report stating they had been able to apply all the audit procedures they thought were necessary in the circumstances in accordance with the General Accepted Accounting Principles. Mr. Mastro gave an overview of two different basis of Accounting consisting of Full Accrual basis of Accounting and General Fund Financial Statements. Mr. Mastro brought everything so the Board could get a better understanding of the degree of Audit procedures he performed on each of the items. Mr. Mastro's opinion on financial statements and notes was outlined on Page 1-2, stating he believed they are fairly stated with the General Accepted Accounting Principles. Mr. Mastro highlighted some items as compared Budget to Actual. The overall highlight was that during FY 16/17 the District saw a positive net position increase.

UPON MOTION BY DIRECTOR RICHTER, SECOND BY DIRECTOR ARABIAN AND CARRIED BY UNANIMOUS VOTE, TO AUTHORIZE THE AUDIT REPORT FOR FY 16/17

No Public Comment

Agenda Item 14 – Volunteer Firefighter Assistance Grant (VFA) Resolution No. 2018-01

DC Chrisman presented the same grant the District has been doing the last couple of years. The grant is just under \$20,000 and it's for PPE (Personal Protective Equipment). The resolution and paperwork is needed to finalize paperwork and begin making purchases. BC Bowman said that 15 sets of PPE

will be purchased with this grant. The recommendation was for the Board to approve VFA Grant Resolution No. 2018-01.

UPON MOTION BY DIRECTOR ARABIAN, SECOND BY DIRECTOR DEL TESTA AND CARRIED BY UNANIMOUS VOTE, TO ACCEPT VOLUNTEER FIREFIGHTER ASSISTANCE GRANT (VFA) RESOLUTION NO. 2018-01

AYES	6	Guice, Del Testa, Arabian, Chavez, Julian, Richter
NOES	0	
ABSENT	1	Del Puppo
ABSTAIN	0	

No Public Comment.

Agenda Item 15 – Amended Budget

DC Chrisman commented the Budget Committee had met last week and made adjustments to the Budget. The midterm amendment was based on the first teeter payment received. After analyzing the Teeter payment, it was a 5.11% increase from last year. Items were added into the budget based on the increase, like fire equipment and vehicles. In miscellaneous revenue, a line item was added to reflect Fresno County extension services MOU, which equates to funds that were not in the budget before. The State Center Community College registration reimbursement was decreased by \$20,000 based on the changes in the Instructor Service Agreement. There was an increase in line item 7220 Maintenance Structure Improvements, it was originally \$60,000 but changed to \$130,000. The change was due to the new hire for Facilities Maintenance, J.D. Triffon, he's done a lot of the facilities work and to facilitate the completion of items getting done the budget was increased. The biggest change was in item line 0401 Capital Equipment Fire Engines & Support Vehicles. The Budget originally only had the Urban Interface Water Tender listed. Now the line item for Engines has \$75,000, of which \$25,000 is for the HME engine purchase, \$25,000 for Type III engines purchase and \$25,000 for refurbishment of engines. Chief Johnson explained when they went to Davis, they were not having an auction and the only way they would allow the District to buy engines was if the District agreed to take a certain number of the engines. Four of the vehicles are Model 18's and three Mack Model 9's. The Mack Model 9's will be used for parts for the vehicles the District already has. The Model 18's are newer and in better condition. \$160,000 will be used to purchase two vehicles to replace the vehicles for Kevin Ahumada and J.D. Triffon. Two command vehicles are also in the budget to include a Battalion Chief Pick-up and a Tahoe. The projected net unassigned fund balance forward is anticipated to be \$60,120, compared to what was forecasted in August as being \$19,640.

UPON MOTION BY DIRECTOR RICHTER, SECOND BY DIRECTOR CHAVEZ AND CARRIED BY UNANIMOUS VOTE, TO APPROVE THE AMENDED BUDGET

No Public Comment.

Agenda Item 17 – Board Member Agenda Requests/Reports

None

Agenda Item 18 – Staff Reports

1. The Chief spoke about the floods in Montecito and staff being deployed to assist.
2. DC Chrisman announced the upcoming FDAC meeting will be in Monterey April 11-13th and anyone wanting to go to let the Chief know so they can register them.
3. BC Bowman notified the Board that they are always welcome to come and get a tour of the Training Facility. BC Bowman indicated the original plan was to put rescue props in certain areas on the ground, now they have changed the configuration to put props on the Northwest corridor and down the fence line. Currently pouring concrete and it is all being done in-house. Currently the Cal Fire Basic Class is in week 2 of week 5 of instruction with 32 students enrolled and an ICS class for a total of 80 students on site.
4. DC Hail spoke about involved with the hiring of Fire Captains and Engineers.

UPON MOTION BY DIRECTOR DEL TESTA, SECOND BY DIRECTOR CHAVEZ AND CARRIED BY UNANIMOUS VOTE, TO MOVE INTO CLOSED SESSION.

Agenda Item 19.A. – Closed Session Conference with Legal Counsel - Anticipated Litigation Significant exposure to litigation pursuant to Government code section 54956.9(d)(2): (2 matters); and

No Reportable Action

Agenda Item 19.B. – Closed Session Consideration of Personnel Matter pursuant to Government Code Section 54957 (1 matter) District Contract for Fire Services with the State of California.

Reportable action

UPON MOTION BY DIRECTOR DEL TESTA, SECOND BY DIRECTOR CHAVEZ AND CARRIED BY UNANIMOUS VOTE, TO MOVE INTO OPEN SESSION.

Agenda Item 20. – Report Upon Return From Closed Session

UPON MOTION BY DIRECTOR DEL TESTA, SECOND BY
DIRECTOR CHAVEZ AND CARRIED BY UNANIMOUS VOTE, TO
ADJOURN THE MEETING.

ADJOURNMENT – The meeting was adjourned at 8:42 p.m.

The next Regular Board meeting will be held on February 21, 2018.